



Red Card Gambling Support Project C.I.C.

*Providing **gambling addiction** support, education and awareness*

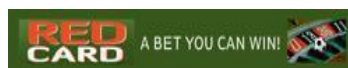
Health and Safety Policy Statement

Health and Safety at Work Act 1974

This is the Health and Safety Policy Statement of **RED CARD GAMBLING SUPPORT PROJECT CIC** and covers the workplace at:

24 Millbrook Road
Edmonton
London
N97hx

*Red Card Project, 24 Millbrook Road, London, N9 7HX. Registered in England No. 09341478
CEO - Tony Kelly: 07444512184, Project Manager – Email: redcard.tony@gmail.com
Website: www.kellysredcardconsultancy.co.uk*





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1 Our statement of general policy is:

- to provide adequate control of the health and safety risks arising from our work activities;
- to consult with our employees on matters affecting their health and safety;
- to provide and maintain safe equipment;
- to ensure safe handling and use of substances;
- to provide information, instruction, and supervision for employees;
- to ensure all employees are competent to do their tasks, and to give them adequate training;
- to prevent accidents and cases of work-related ill health;
- to maintain safe and healthy working conditions; and
- to review and revise this policy as necessary at regular intervals.

Signed:

Tony Kelly

Effective:

1st March 2021

2 Responsibilities

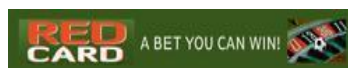
Overall and final responsibility for health and safety, is that of: Mr Tony Kelly [CEO]

Day-to-day responsibility for ensuring this policy is put into practice is delegated to: Mr. Tony Kelly [CEO]

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3 All staff, volunteers and contractors must:

- co-operate with supervisors and managers on health and safety matters;
- not interfere with anything provided to safeguard their health and safety;
- take reasonable care of their own health and safety and that of others e.g. fellow staff, contractors, clients, and volunteers; and
- report all health and safety concerns to an appropriate person (as detailed in this policy statement.)

4 Health and safety risks arising from our work activities

4.1 General risk assessment

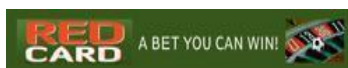
A general risk assessment will be undertaken by:	Client and Red card
The findings of the general risk assessment will be reported to:	Client
Action required to remove/control risks will be approved by:	Client and Red card
Responsibility for ensuring the action required is implemented rests with:	Red card
Checking that the implemented actions have removed/reduced the risks will be done by:	Red card

This general risk assessment will be reviewed every year, or when the work activity changes, whichever is soonest.

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4.2 Fire risk assessment

A fire risk assessment will be undertaken by:	Client
The findings of the fire risk assessment will be reported to:	Red card
Action required to remove/control risks will be approved by:	Client
Responsibility for ensuring the action required is implemented rests with:	Client
Checking that the implemented actions have removed/reduced the risks will be done by:	Client

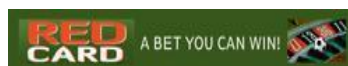
4.3	Safeguarding Risk Assessment
A safeguarding risk assessment will be undertaken by:	Red card
The findings of the fire risk assessment will be reported to:	Client
Action required to remove/control risks will be approved by:	Client
Responsibility for ensuring the action required is implemented rests with:	Client
Checking that the implemented actions have removed/reduced the risks will be done by:	Red card

Please note that when we provide training, workshops, and other services on other premises, such as schools, we will also adhere to our clients' policies and risk assessments.

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5 Consultation with employees

Employee representative(s) is/are:	To be confirmed in the event of Red card employing pay-rolled permanent staff.
Consultation with employees is provided by:	Mr Tony Kelly-ceo

6 Safe equipment

Equipment needing maintenance will be identified by:	Red Card
Ensuring effective maintenance procedures are drawn up is the responsibility of:	Client
Ensuring that all identified maintenance is implemented is the responsibility of:	Client
Any problems found with equipment should be reported to:	Client
Checking that new equipment meets health and safety standards before it is purchased will be done by:	Red card

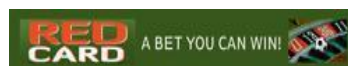
7 Information, instruction and supervision

The Health and Safety Law poster is displayed at:	RED CARD GAMBLING SUPPORT PROJECT premises.
Health and safety advice is available from:	www.hse.gov.uk

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8 Competency for tasks and training

Training will be identified, arranged, and monitored by:	RED CARD TEAM
Induction training will be provided for all employees by:	Mr Tony Kelly-ceo
Job specific training will be provided by:	Mr Tony Kelly-ceo
Specific jobs requiring special training are:	NONE
Training records are kept by:	Mr Tony Kelly
Training records are kept:	Red card premises

9 Accidents, first aid and work-related ill health

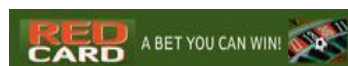
The first aid box(es) is/are kept:	Red card premises
The appointed first aider(s) is/are:	Mr Tony Kelly-ceo

All accidents and cases of work-related ill health are to be recorded in the accident book.

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The book is kept by:	Mr Tony Kelly-ceo
The book is kept:	At RED CARD premises
The responsibility for reporting accidents, diseases and dangerous occurrences to the enforcing authority rests with:	Mr Tony Kelly-ceo

10 Monitoring

To check our working conditions, and ensure our safe working practices are being followed, we will do the following:	Checking Classes for cables, adult child ratios and access to computers
The responsibility for investigating accidents rests with:	Client
The responsibility for investigating work-related causes of sickness absences rests with:	Mr Tony Kelly-ceo
The responsibility for acting on investigation findings to prevent a recurrence rest with:	Mr.Tony Kelly-ceo

11 Emergency procedures: fire and evacuation

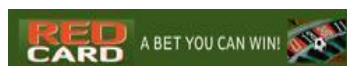
Escape routes are:	client
These are checked by:	client
Fire extinguishers are located:	At client's premises
Fire extinguishers are maintained and checked by:	client
Alarm bells and/or sirens are located:	At client's premises
Alarms are tested by:	client
Emergency evacuation will be tested every:	According to client

12 Review

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This health and safety policy will be reviewed on or before **1st March 2022**

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